



# Town Council Agenda Report

**SUBJECT:** Resolution

**CONTACT PERSON/NUMBER:** Herb Hyman-(954) 797-1016

**TITLE OF AGENDA ITEM:**

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SUPPLY AND INSTALLATION OF TREES FOR THE STREET TREE PROGRAM.

**REPORT IN BRIEF:**

The Town requested competitive bids on the supply and installation of various trees for the Street Tree Program on an as needed basis. Residents requesting trees pay 50% of the cost. The Town received five (5) bids. The recommendation is for Elan Lawn Service, Inc. as the lowest responsive bidder. The initial contract is a two (2) year agreement with an option to renew for an additional one (1) year term by mutual agreement of the parties. Extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by the Town Council.

**PREVIOUS ACTIONS:**

Not applicable.

**CONCURRENCES:**

All bids have been reviewed by the Public Works Manager and the Bid Specification Committee who concur with the decision to award to Elan Lawn Service, Inc.

**FISCAL IMPACT:**

Has request been budgeted?        yes

    If yes, expected cost \$22,500.00 for FY 2000/2001

    Account Name: Public Works-Street Tree Program Expense Account.

    Additional Comments: Not applicable

**RECOMMENDATION(S):**

Motion to approve the resolution.

**Attachment(s):**

    Resolution

    Bid Tabulation

    Procurement Authorization

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FOR SUPPLY AND INSTALLATION OF TREES FOR THE STREET TREE PROGRAM.

WHEREAS, the Town is in need of the supply and installation of trees to support the Street Tree Program; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid from Elan Lawn Service, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from Elan Lawn Service, Inc. for the supply and installation of trees to support the Street Tree Program on an as needed basis in accordance with unit prices identified in Attachment "A".

SECTION 2. The initial contract term is two (2) years with an option to extend the contract for an additional one (1) year term by mutual agreement of the parties. Contract extensions, if appropriate, will be handled administratively by staff subject to budgetary approval by Town Council.

SECTION 3. The Town Council hereby authorizes the expenditure from the Public Works-Street Tree Program Expense Account.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2000

\_\_\_\_\_  
Attest:

MAYOR/COUNCILMEMBER

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2000

## ATTACHMENT "A"

	1	2	3	4	5	6
1			STREET TREE PROGRAM-2000			
2						
3						
4		VILA & SUN	INUGALL	ELAIN LAYNE	SOUTHEAST	SIGA
5		LANDSCAPING	NURSERY	SERVICE	CATTLE CO	INC.
6						
7	LIVE OAK	\$198.00	\$225.00	\$145.00	\$225.00	\$175.00
8	REDBUD		\$265.00	\$145.00	\$225.00	\$175.00
9	PIGEON PLUM	\$200.00	\$265.00	\$145.00	\$250.00	\$175.00
10	RED MAPLE	\$200.00	\$185.00	\$145.00	\$185.00	\$150.00
11	GREEN BUTTONWOOD	\$198.00	\$185.00	\$145.00	\$185.00	\$150.00
12	WILD TAMARIND	\$220.00	\$225.00	\$150.00	\$225.00	\$150.00
13						

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER BUDGET ITEM & DESCRIPTION APPROXIMATE COST  
 001-0701-541-0533 STREET TREE PROGRAM \$22,500 FY2000-01  
 STREET TREE PROGRAM EXPENSE

METHOD OF PROCUREMENT (check the one that applies)

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source  
☐ Request For Proposals

50% From Residents  
 Participating in program

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed Brian Burnett  
 Department Head

Have Funds been Reserved NA

Date 6/27/00 Signed W

Signed TL Jiri  
 Town Administrator

<u>VENDOR</u>	<u>BIDS SUBMITTED</u>	<u>COST</u>
ELAN LAWN SERVICE	}	SEE
SIGA, INC.		ATTACHED
SOUTHEAST CATTLE CO., INC.		BID
V. LA & SON LANDSCAPING		TABULATION
McCull NURSERY		

Signed Paul Hyman  
 Procurement Manager

<u>TOWN ADMINISTRATOR'S RECOMMENDATION</u>	
<u>Vendor</u>	<u>Cost</u>
ELAN LAWN SERVICE	PER ATTACHED BID TABULATION

Signed \_\_\_\_\_  
 Town Administrator

+